

NORTHWEST QUILTERS 43<sup>rd</sup> ANNUAL FESTIVAL OF QUILTS  
VENDOR CONTRACT

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**Place:** Portland Expo Center, Hall D, 2060 N. Marine Drive, Portland, OR 97217

**Dates:** Friday and Saturday, May 12-13, 2017. Set-up day, Thursday, May 11.

Business Name \_\_\_\_\_

Contact Person's name \_\_\_\_\_

Address \_\_\_\_\_

City, Zip \_\_\_\_\_

Contact Phone \_\_\_\_\_ E-mail address \_\_\_\_\_

Website \_\_\_\_\_

Describe what you will be selling: \_\_\_\_\_

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Names of those attending, for name badges \_\_\_\_\_

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**BOOTH SIZE AND RATES:**

10x15 - \$275 ea. x \_\_\_\_\_ = \$ \_\_\_\_\_

10x20 - \$395 ea. x \_\_\_\_\_ = \$ \_\_\_\_\_

10x30 - \$480 ea. x \_\_\_\_\_ = \$ \_\_\_\_\_

**TOTAL A** \$ \_\_\_\_\_

**TABLE AND SKIRTING RATES:**

Table 6'x30" \$10 ea. x \_\_\_\_\_ = \$ \_\_\_\_\_

with skirting \$20 ea. x \_\_\_\_\_ = \$ \_\_\_\_\_

Table 8'x30" \$12 ea. x \_\_\_\_\_ = \$ \_\_\_\_\_

with skirting \$22 ea. x \_\_\_\_\_ = \$ \_\_\_\_\_

Chair \$4 ea. x \_\_\_\_\_ = \$ \_\_\_\_\_

**TOTAL B** \$ \_\_\_\_\_

Total from A \$ \_\_\_\_\_

Total from B \$ \_\_\_\_\_

Total from C \$ \_\_\_\_\_

**GRAND TOTAL** \$ \_\_\_\_\_

Less 50% dep. \$ \_\_\_\_\_

Amount owing \$ \_\_\_\_\_

\*Would you like a corner booth?: **Yes** \_\_\_\_\_

**PARKING PASSES:**

In/out privileges for 2 days of show

(Set-up day free)

\$16 per vehicle total for both days

\$16 x \_\_\_\_\_ = \$ \_\_\_\_\_

**TOTAL C** \$ \_\_\_\_\_

**No** \_\_\_\_\_, **Either One** \_\_\_\_\_

**Fees:** A deposit of 50% of your total fees is due by **Wednesday, December 14<sup>th</sup>, 2016**, and the balance by **Tuesday, March 14<sup>th</sup>, 2017**. All monies are refundable until March 14, 2017. All monies are transferable to another uncontracted vendor you supply. However, **after 3/14/2017 all monies are non-refundable.**

**Electricity** will be provided by Hollywood Lights ([www.hollywoodlights.biz](http://www.hollywoodlights.biz) or 503-232-8855). If you plug in anything you **MUST** order electricity and/or extra lighting for your booth. We suggest you contact Hollywood Lights before the show for better prices. Attached is a copy of their price list for your convenience. If you are ordering on-line from them, the code is NWQUIL17.

**Advertising** rates and information on placing an ad in our show brochure are attached.

**Indemnification and Release:** Vendors shall be liable for and pay all costs and expenses arising from any and all injury, damage or loss of any kind, to any person or property that may arise from Vendor rental and occupation of sales space at the event. By signing this contract, the Vendor hereby expressly releases the Northwest Quilters, Inc. guild and show, its planning committee, and the Portland Expo Center from any and all liability, for any injury, damage or loss of any person or property that may arise from Vendor's rental and occupation of exhibit space at the event. Vendor shall at its own cost and expense obtain all necessary insurance coverage to enable it to meet these foregoing obligations.

**Contract Acceptance:** I, the duly authorized representative of the undersigned organization, agree to the rules and regulations associated with my involvement as a vendor.

Business Name \_\_\_\_\_ Date: \_\_\_\_\_

Signature \_\_\_\_\_ Title/position \_\_\_\_\_

PLEASE MAKE CHECKS PAYABLE TO: NORTHWEST QUILTERS, INC.

Send signed vendor contract and all checks to:

Betsy Holzgraf  
Northwest Quilters, Inc. vendor chair  
P. O. Box 82158  
Portland, OR 97282-0158